

### Proposal Form

<b>PSB Region</b>	North Wales (Ynys Môn & Gwynedd PSB, Conwy & Denbighshire PSB, Wrexham PSB, and Flintshire PSB)
<b>Lead</b>	Nonn Hughes, Cyngor Gwynedd, Stryd y Jêl, Caernarfon. Gwynedd. LL55 1SH. e-mail: <a href="mailto:NonnGwenllianHughes@gwynedd.llyw.cymru">NonnGwenllianHughes@gwynedd.llyw.cymru</a> 01286 679906
<b>Period of Claim</b>	1 April 2021 – March 2022

<b>Summary of Proposal</b>	<b>Expected Timescale</b>	<b>Amount bid for (up to a maximum of £xx,000)</b>
<i>Community Engagement</i>	01/04/21-09/2021	£0.00
<i>Well-being Assessment Research</i>	01/04/21-10/2021	
Total Grant Application		£87,273

<b>Aim (50 words)</b>	<p>In 2021-22, North Wales Public Service Boards will seek to:</p> <ul style="list-style-type: none"><li>▪ commission the collation of research and subsequent analysis on themes of regional and sub-regional relevance.</li><li>▪ to commission a project to engage with seldom heard groups and communities of interest, to ensure they have their say to inform our assessments.</li></ul>
-----------------------	--

**Objectives (max 250 words)**

*[An outline of the objectives that can be measured by the PSBs – i.e. a breakdown of the key elements of the aim. These should be clear, concise statements indicating the requirements and expectations of the funding, should describe the 'outcome' rather than the process, and how the group of PSBs will work collectively to achieve these objectives]*

**Commissioning of the collation of research:**

North Wales PSBs to make use of the latest intelligence and analysis on the themes identified under each well-being goal to help them understand how it might apply in their area. PSBs seek to know the most up-to-date and relevant information, where it is available. Where not available, providers of the research will make this clear.

The key analytical commentary will focus on:

1. What is happening now?

What do statistics and experiences of those living/working in this field tell us about the current situation?

2. What do we know about the past and what have we learnt?

Has this situation changed significantly recently, for better or worse? Are there new issues? Are there persistent issues that have been being addressed for some time? What's worked? What hampers progress?

3. What do we know or predict about the future?

Are there long-term trends we can predict (e.g. rises in sea temperature), and/or are there events in the external environment that provide pressure and/or opportunity (i.e. Brexit, Covid).

4. What do people tell us?

Engagement exercises will take place with key stakeholders, including residents, businesses, service providers, etc. This is out of the scope of this research work, and will be conducted by local authority leads. It will add context to the commentary in terms to help us understand pressures/frustrations people face and their aspirations. As well as adding depth to our research, this exercise could help us with the prioritisation process.

5. Opportunities for improving well-being in relation to this topic  
What's worked elsewhere? What outcomes do people want to see?

**Engaging with the seldom heard groups, tasks will include:**

	<ul style="list-style-type: none"> <li>• Identifying key stakeholders (enabling PSBs to continue the conversation around the ongoing development of our Well-being Objectives, in particular around the delivery of next steps).</li> <li>• Developing an engagement plan, outlining approach, timescales and communication preferences (e.g. via specific existing groups, via third parties, digital platforms, face to face, easy read, written material or phone call/text etc.). This will need to be agreed by the North Wales PSB office group.</li> <li>• Undertake engagement on behalf of the 4 PSBs with seldom heard group and communities of interest to -             <ul style="list-style-type: none"> <li>○ find out what matters or is important to them (in their local area)</li> <li>○ if/what anything needs to change</li> <li>○ what’s important for public services to deliver</li> <li>○ how can they help / get involved</li> </ul> </li> <li>• To share interim findings with the research stream of the well-being assessment project on an ongoing basis.</li> <li>• Collating and analysing the feedback received.</li> <li>• Reporting the findings / recommendations to the PSBs.</li> </ul>
--	---

<b>Planned Costs</b>	<i>[forecast of expenditure]</i>
----------------------	----------------------------------

<b>Milestones and timescales</b>	<table border="1" style="width: 100%;"> <thead> <tr> <th style="background-color: #cccccc;">Focus area</th> <th style="background-color: #cccccc;">Start date</th> <th style="background-color: #cccccc;">End date</th> </tr> </thead> <tbody> <tr> <td>Research</td> <td>April 2021</td> <td>October 2021</td> </tr> <tr> <td>Engagement</td> <td>April 2021</td> <td>September 2021</td> </tr> </tbody> </table>	Focus area	Start date	End date	Research	April 2021	October 2021	Engagement	April 2021	September 2021
Focus area	Start date	End date								
Research	April 2021	October 2021								
Engagement	April 2021	September 2021								

**Deliverable and Measurable Benefits (max 250 words)**

*[To include any financial benefits and any direct/indirect benefits e.g. through the joint application approach. These must be measurable.]*

Research –Expand our knowledge and understanding and commission a co-produced report for each PSB area that:

- Provides an overview of key messages of interest to the PSBs e.g. general impacts, impacts on specific groups, and affected areas of well-being for each well-being goal
  - Provides an overview of potential actions (i.e. what works) in addressing those impacts
  - Provides a brief summary to support these
  - Summary of the known evidence base i.e. what is known, including references; and
  - Summary of evidence needs i.e. what is not yet known and any upcoming work in these areas.
  - Also a summary of indicative findings that are likely to change as medium-term Brexit/Covid-19 impacts emerge
- The report must be prepared in a clear, accessible and concise manner. The format could be a Word document, a Powerpoint (or similar) document, or it might be published via a website.

Engagement – We would expect to see an increase in the number of people actively engaged with the work of the PSB. Against this measure we would expect to see an increase in the number of people actively engaged with the work of the PSBs. This may be captured through a range of engagement methods.

<b>Engagement with PSBs in the area</b>	<p><i>[How has the proposal been tested by the PSBs involved and confirmation that they have signed up to the proposal. This will also serve as a collaboration agreement for purposes of the grant.]</i></p> <p>The aforementioned PSB's have been meeting regularly at the North Wales Public Services Board Network meeting since January 2021 to discuss the proposal. A draft proposal was shared for feedback with each of the Public Service Board. Finally, it has been shared with all of the Public Services Board chairs.</p>
---	--

<b>Key Risks / Issues:</b>	
<b>Risk/Issue Description</b>	<b>Impact</b>
The risk of duplication between the Population Assessment, other consultation exercises and the well-being assessments.	Wasted effort and conflicting priorities
The risk that the well-being assessments become too heavily focussed on data and do not involve local citizens sufficiently.	That the well-being assessments do not sufficiently address the expectations of local communities and are overly restricted to the available data.
The risk that stakeholders do not engage with the work of public service boards.	Lack of involvement or engagement by stakeholders could lessen the impact of delivery against well-being plans.

The risk that the focus is too heavy on the social care and health agenda and does not take account of the economic, environmental and cultural risks and opportunities.	The effectiveness of the initiatives will be limited and some partners will become alienated from the process. Some key areas of concern will be missed and some important assets will not be developed.
--	--

**DECLARATION AND UNDERSTANDING**

**Please read this carefully before signing**

Please confirm that your organisation has the power to enter into and to perform the activities for which funding is being applied for.

YES       NO

I am content for information supplied in this application, including the declaration and understanding to be shared in confidence with any individuals who may be involved in considering the case for application or who are involved in any part of the administration or evaluation of the scheme. This may include accountants, external evaluators and other organisations or groups involved in delivering the project.

I understand that if I give any information that is incorrect or incomplete, funding may be withheld or reclaimed and action taken against me. I declare that the information that I have given on this application form is correct and complete. I also declare that, except as otherwise stated on this form, I have not started the project which forms the basis of this application and no expenditure has been committed or defrayed on it.

I understand that any offer may be publicised by means of a press release giving brief details of the project and amount of funding award.

I understand the Department may use data collected to investigate cases of alleged fraudulent use.

I understand that applications must be signed by an authorised signatory. I confirm that I am authorised to sign this application.

Signed	
--------	--

**Support for Public Services Boards 2021-22**  
**Annex 2**

Date	
Name ( <i>block capitals</i> )	
Position in organisation	
Telephone	
Email	

Please return your form to:

Kevin Griffiths / Hilary Maggs, Local Government Partnerships Policy Team

([LGPartnerships@gov.wales](mailto:LGPartnerships@gov.wales)) by **Friday Xx March 2021**